

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)
Executive/Finance Committee Meeting Minutes, November 2, 2023

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
Albemarle County			Christine Jacobs, Executive Director	x	
*Ned Gallaway, Chair	x		David Blount, Deputy Director	x	
Jim Andrews			Ruth Emerick, Chief Operating Officer	x	
Fluvanna County			Laura Greene, Director of Finance		
*Tony O'Brien, Vice Chair	x				
*Keith Smith, Treasurer					
Greene County					
Dale Herring					
*Andrea Wilkinson	x				
Louisa County					
Tommy Barlow					
Rachel Jones					
Nelson County					
Ernie Reed			GUESTS/PUBLIC PRESENT		
Jesse Rutherford			David Foley, Robinson, Farmer, and Cox Associates	x	
City of Charlottesville					
Philip d'Oronzio					
Michael Payne					

* Denotes Executive/Finance Committee members

1. CALL TO ORDER:

The Thomas Jefferson Planning District Commission (TJPDC) Chair Ned Gallaway presided and called the meeting to order at 6:02 pm. Ruth Emerick took attendance by roll call and certified that a quorum was present.

2. PRESENTATION:

a. Presentation of FY23 Draft Financial Report and Audit

David Foley with Robinson, Farmer, and Cox Associates presented to the Committee, highlighting the audit of TJPDC's financial statements and internal controls over financial reporting, as well as the



uniform guidance audit for federal compliance. Robinson, Farmer, and Cox Associates issued an unmodified opinion for the financial audit, which is the cleanest opinion that can be given. For both the internal control and compliance on federal programs report, there were no significant deficiencies or material weaknesses.

Motion/Action: On a motion by Andrea Wilkinson, seconded by Tony O'Brien, the Executive/Finance Committee unanimously recommended to the full Commission that the FY23 Draft Financial Report and Audit, with minor edits, be approved.

ADJOURNMENT:

Motion/Action: By consensus, the November 2, 2023 Executive/Finance Committee meeting adjourned at 6:41 pm.

Commission materials and meeting recording may be found at www.tjpd.org